

UNIVERSITY OF NIGERIA TEACHING HOSPITAL

ITUKU-OZALLA, P.M.B 01129, ENUGU, NIGERIA

INVITATION TO TENDER AND EXPRESSION OF INTEREST (EOI) FOR PROJECTS UNDER THE FY2018 APPROPRIATION UNIVERSITY OF NIGERIA TEACHING HOSPITAL ENUGU

(1.0) INTRODUCTION:

University of Nigeria Teaching hospital (UNTH) is one of the first generation Tertiary Hospital designated as Cardiothoracic Center of Excellent in Nigeria, which provides specialized medical services to the whole of South-East legion and beyond. In line with BPP's guideline and provision of the Public Procurement Act 2007, the Management of University of Nigeria Teaching Hospital Ituku-Ozalla Enugu hereby invites credible, competent and experience Bidders/Contractors and Service Providers to bid for the of the under listed projects.

(2.0) PROJECT DESCRIPTION

CATEGORY A (WORKS)

Lot 1W: Provision of water (Phase 3): Refurbishment of internal water reticulation system.

CATEGORY B (SUPPLY)

Lot 2G: Supply of Cardiothoracic Theatre Consumables

CATEGORY C (NON-CONSULTANCY SERVICE)

Lot 3C-6C: Provision of free Medical Services: Drugs, performance of day case surgery and provision of reading glass were necessary through medical outreaches and missions

LOT NO	PROJECT DESCRIPTION/TITLE	DURATION
3C	Medical Outreach at Ozalla, Nkanu West Federal Constituency	3 Days
4C	Medical Mission in Aninri/Awgu/Oji-River Federal Constituency, Enugu State	3 Days

5C	HCT and Free Medical Mission in Nkwere/Isu/Nwangele/Njaba Federal Constituency, Imo State	4 Days
6C	Medical Outreach At Greater, Enugu State	7 Days

(3.0) ELIGIBILITY CRITERIA

Interested and competent Contractors, Suppliers and Service Providers/Consultants wishing to carry out any of the projects under the above three (3) categories are expected to submit the following documents in their Technical Proposals

(i) Evidence of Certificate of incorporation with Corporate Affairs Commission (CAC) including Forms CAC2 and CAC7

(ii) Evidence of Company income's Tax clearance certificates for the last three (3) years (2015, 2016 & 2017) valid till 31st December 2018;

(iii) Evidence of current Pension Commission (PENCOM) Compliance Clearance Certificate valid till 31st December 2018;

(iv) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December 2018.

(v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December 2018

(vi) Evidence of current registration in the National Database of Contractors, Consultants and Service Providers by submission of interim Report (IRR) on expiring on 1st January 2019 or valid certificate issued by Bureau at Public Procurement (BPP);

(vii) A sworn affidavit disclosing whether or not any officer of the relevant committees of University of Nigeria Teaching Hospital (UNTH) or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;

(viii) Company's Audited Account for the last three (3) years (2015, 2016 & 2017);

(ix) Evidence of Financial Capability to execute the project including- reference letter from a reputable commercial bank indicating willingness to provide credit facility for the execution of the project when needed;

(x) Evidence of current licenses for all the medical personnel involved e.g. Doctors, Pharmacist, Nurses, Laboratory Scientist etc. must be attached (Category C);

(xi) Detailed Company Profile and Organization structure with Curriculum Vitae of key staff to be deployed for the project including copies of their Academic/Professional qualification such as, COREN, ARCON, ACEN as applicable (Photocopies of Academics and Professional Certificate attached);

(xii) Verifiable documentary evidence of experience in at least three (3) jobs' of similar nature and complexity, executed in the last five (5)'years including letters of Award, Valuation Certificates, Job Completion Certificates and Photographs of the projects (Category A);

(xiii) List of Plants/Equipment with proof of Ownership/Lease (Category A);

(xiv) For Joint Ventures/Partnership Article of Association/Memorandum of Understanding (MOU) should be provided;

(xv) Verifiable Evidence of Certificate of the firm's registration with relevant professional body e.g. COREN/QSRBN/ARCON/CORBON/SURCON (Category A);

(xvi) All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head' Paper bearing among other the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address; Telephone Number (preferably GSM No) and E-mail address. The Letterhead Paper must bear the names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

(4.0) COLLECTION OF TENDER DOCUMENTS: CATEGORY A & B

Interested companies on presentation of an evidence of payment of a NONREFUNDABLE tender fees of N10,000.00 per Lot into the University of Nigeria Teaching Hospital Remita E-Collection Account in any Commercial Banks shall collect bidding documents (Standard/Bidding Documents between 9.00am and 4.00pm (Monday-Friday) starting from 3rd September, 2018, at the office of Head, Procurement Department, UNTH, Ituku-Ozalla.

Note that Consultants/Service Providers for Category C-Expression- of Interest (Eol) are not required to pay for bidding document except when shortlisted for Request for Proposal (RfP).

All Terms and Conditions in the collected Documents MUST be strictly adhered to please.

(5.0) SUBMISSION OF TENDER DOCUMENTS:

Category A & B: Invitation to Tender (Works and Goods).

Prospective bidders are to submit bid for each of the Lot desired, Three (3Nos) hard copies (one original and one other copy) each, of the technical and financial bids with softcopy of financial

bid in MS Excel format, packaged separately in sealed envelopes and clearly marked "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope, with the Project Name and Lot number clearly written on the top right-hand corner, addressed and returned to:

The Chief Medical Director,

University of Nigeria Teaching Hospital, Ituku-Ozalla,

P.M.B 01129,

Enugu State.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and dropped in the designated Tender box at the office of Head, Procurement Department between 8am to 4pm daily **not later than 12:00 noon on Monday 15, October 2018.**

Category C-Expression of Interest (Eol) – Non-Consultancy Services

Interested Firms are to submit three (3) bound copies of Expression of Interest (Eol) documents in a sealed envelope and clearly marked "Expression of Interest (Eol)", with the Project Name and Lot number clearly written on the top right-hand corner, addressed and returned to:

The Chief Medical Director,

University of Nigeria Teaching Hospital, Ituku-Ozalla,

P.M.B 01129,

Enugu State.

Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and dropped in the designated Tender box at the office of Head, Procurement Department between 8am to 4pm daily **not later than 12:00 noon on Monday 17 September 2018.**

(6.0) OPENING OF BID DOCUMENTS:

Category A& B Invitation to Tender (Works and Goods)

Technical Bids will be opened publicly and immediately after the deadline for submission (**by 12:00noon prompt on Monday 15, October 2018**) at the UNTH Board Room, Ituku-Ozalla, Enugu, in the presence of bidders or their representative, while the Financial Bids will be kept un-opened.

Category C-Expression of Interest (Eoi) Consultancy Service

Expression of Interest (Eoi) documents will be opened immediately after the deadline for submission (**by 12:00 noon prompt on Monday 17th September 2018**) at the UNTH Board Room, Ituku-Ozalla, Enugu, in the presence of bidders or their representatives.

All successful firms (Consultants) shall be invited to collect Request for Proposal (RfP) on presentation of evidence of payment of NON-REFUNDABLE tender fees of N10, 000.00 per Lot into the University of Nigeria Teaching Hospital Remita E-Collection Account in any Commercial Banks. Collection of Request for Proposal (RfP) will take place between 9.00am and 4.00pm from Monday to Friday, starting from Thursday 27th September 2018.

Request for Proposal (RfP) will be opened publicly and immediately after the deadline for submission (**by 12:00 noon prompt on Thursday 18, October 2018**) at the UNTH Board Room, Ituku-Ozalla, Enugu, in the presence of bidders or their representatives.

(7.0) GENERAL INFORMATION

- (a) Bids must be in English Language and signed by an official authorized by the bidder;
- (b) Bids submitted after the deadline for submission would be returned un-opened;
- (c) Bidders should not bid for more than two (2) Lots;
- (d) All cost will be borne by the bidders;
- (e) All pre-qualified bidders will be contacted at a later date for financial bid opening, while bids of un-successful bidders will be returned un-opened;
- (f) The University of Nigeria Teaching Hospital is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.
- (g) All Technical Bid documents **MUST** be accompanied with duly signed submission letters by the Bidders. Any unsigned document will be disqualified.

(h) All Bidding Documents submitted will be subjected to Due Diligence (registration with CAC, tax clearance certificates, etc.) checks in accordance with the Public Procurement Act (PPA) 2007.

(i) The final conclusion of the Procurement Process for all Projects listed above is subject to Budgetary Releases from the Treasury under the FY 2018 Appropriation

SIGNED

DR.C.C. AMAH,

CHIEF MEDICAL DIRECTOR,

UNIVERSITY OF NIGERIA TEACHING HOSPITAL